

## Fees and Charges Introduction

The Revenue Income Optimisation (RIO) project commenced in July 2009 to identify opportunities for improved fees and charges arrangements and identify proposals for commercial income generation for the council. To support the delivery of this project the council commissioned PricewaterhouseCoopers LLP (PwC), at a cost of £63k which is being met from the Council's Invest To Save Fund. Collectively the joint council and PwC team reviewed all existing fees and charges and through a number of workshops with Council staff explored opportunities for new income generation streams. Whilst the initial target of £1.5m has not yet been fully met implementation of the recommendations from the project will continue in particular in connection with the move towards full cost recovery. Each year as part of the Council's budget preparation process all fees and charges are reviewed however the work with PwC offered a robust challenge to that work that helped to identify several opportunities. In advance of the final report the following are some key highlights arising from the project that have been built into the MTRP:

### Long List of Ideas

One of the outcomes from the RIO project workshops was the generation of a long list of revenue generation ideas. The long list comprises around 300 ideas that have either been immediately implemented, have been factored into the Medium Term Resourcing Plan (MTRP) as per the advertising and leisure examples below. The intention is for the long list to be continually reviewed with ideas being considered for implementation as and when possible.

### Advertising

Whilst not directly attributable to the RIO project a piece of work that commenced before the RIO project started has received support from the project. This opportunity seeks to utilise the Council's assets for advertising purposes. A prudent estimate of additional income of £115k has been included in the budget for 2010/11.

### Leisure

This opportunity seeks to increase the level of income generated through greater use of the Council's leisure assets. A prudent estimate of £144k has been included in the budget for 2010/11. Again this is an example of a piece of work that was in progress that has received support from the RIO project.

### Full cost recovery

The final report from the RIO project will contain a recommendation that the Council should prepare a register of charges that shows the level of charge recovered compared to the full cost of providing that service and hence any subsidy that is provided to a particular service or activity. This will be undertaken once the current review of the allocation of central support costs is completed. It is necessary for the review of central support costs to be completed first as the allocation of central support costs is likely to have a bearing on the full cost of a service and hence the level of fees and charges that are levied. Once completed the register of fees and charges will identify those services where full cost recovery does take place and where full cost recovery does not take place with a clear recommendation of whether the resulting subsidy should remain, should be reduced or be increased. The review of the allocation of central support costs will be completed to enable the preparation of the register of charges in time for the budget setting process for 2011/12.

**The 2010/11 proposed charges reflect a move towards the recovery of full costs for all charges.**

## Recreation Services - Proposed Fees & Charges

No rise in Swindon Card purchase price

Non-card is still plus 30% of Swindon Card price

Prices are worked from the SwindonCard price, therefore the other prices on occasions differ slightly from the annual % increase

Of 781 activities/courses/membership charge bands/ non catering merchandising - the average increase is 2% per unit cost

Catering & retail prices will increase by an average of

All final prices are subject to rounding up to the

	Actual 2009 £	Proposed 2010 £	Increase £	Increase %
<b>Purchase of SwindonCard</b>				
SwindonCard Adult Residen	£15.00	£15.00	£0.00	0.0%
SwindonCard Adult Non Residen	£30.00	£30.00	£0.00	0.0%
SwindonCard Resident Benefit Holde	£5.00	£5.00	£0.00	0.0%
SwindonCard Non Resident Benefit Holde	£10.00	£10.00	£0.00	0.0%
Concession 1 Adult Residen	£5.00	£5.00	£0.00	0.0%
Concession 1 Adult Non Residen	£10.00	£10.00	£0.00	0.0%
Concession 1 Junior Residen	£3.00	£3.00	£0.00	0.0%
Concession 1 Junior non Residen	£5.00	£5.00	£0.00	0.0%
Concession 2 residents only (Plus 75+ non residents)	Free	Free	£0.00	0.0%
Replacement SwindonCard (All categories)	£1.00	£1.00	£0.00	0.0%
<b>Fitness Classes - 60 mins (non fitpro)</b>				
Non Card	£6.20	£6.40	£0.20	3.2%
SwindonCard/Concession 1/Concession 2 (Peak)	£4.80	£4.90	£0.10	2.1%
Concession 1 (Off Peak)	£2.50	£2.60	£0.10	4.0%
Concession 2 (Off Peak)	£1.60	£1.70	£0.10	6.2%
<b>Gym (Broome Manor, Highworth Rec, Link and Oasis)</b>				
Non Card	£6.80	£6.90	£0.10	1.5%
SwindonCard/Concession 1/Concession 2 (Peak)	£5.20	£5.30	£0.10	1.9%
Concession 1 (Off Peak)	£2.70	£2.80	£0.10	3.7%
Concession 2 (Off Peak)	£1.70	£1.80	£0.10	5.9%
<b>Leisure Passport</b>				
Adult individual	£377.00	£403.00	£26.00	6.9%
Patch (Ice) (hiring part of the rink for one-on-one tuition)	£605.00	£739.00	£134.00	22.1%
Golf	£830.00	£866.00	£36.00	4.3%
** Above inflation increase due to high demand and prices very low compared to competitors				
<b>Ice Skating - 2 hour session</b>				
Non Card	£7.60	£7.80	£0.20	2.6%
Junior Non Card	£5.60	£5.80	£0.20	3.6%
SwindonCard	£5.90	£6.00	£0.10	1.7%
Concession 1	£4.40	£4.50	£0.10	2.3%
Concession 2	£1.80	£1.80	£0.00	0.0%
<b>Ice Skating - 1 1/2 hour session</b>				
Non Card	£5.70	£5.80	£0.10	1.8%
Junior Non Card	£4.10	£4.40	£0.30	7.3%
SwindonCard	£4.60	£4.50	-£0.10	-2.2%
Concession 1	£3.60	£3.40	-£0.20	-5.6%
Concession 2 **	£1.80	£1.40	-£0.40	-22.2%
** Reduction to bring prices in line with competitors				
<b>Creche - 75 minutes (Link and Oasis)</b>				
Non Card	£3.50	£3.90	£0.40	11.4%
Concession 1	£2.70	£3.00	£0.30	11.1%
Concession 2	£2.20	£2.50	£0.30	13.6%
Creche prices were brought in line with each other this year and are pro rata of the 60 minute price which has increased by 2%. The longer time durations have increased more than 2% to come in line. Detail is available upon request.				
<b>Squash (40 mins - Croft, Dorcan, Highworth, Link and Oasis)</b>				
Non Card	£8.10	£8.40	£0.30	3.7%
SwindonCard/Concession 1/Concession 2 (Peak)	£6.30	£6.40	£0.10	1.6%
SwindonCard (Off Peak)	£5.60	£5.80	£0.20	3.6%
Concession 1 (Off Peak)	£3.20	£3.30	£0.10	3.1%
Concession 2 (Off Peak)	£2.00	£2.10	£0.10	5.0%

<b>Swimming (excl. Oasis)</b>				
Non Card	£4.70	£4.80	£0.10	2.1%
Non Card Junior	£3.00	£3.10	£0.10	3.3%
SwindonCarc	£3.60	£3.70	£0.10	2.8%
Concession 1	£2.00	£2.10	£0.10	5.0%
Concession 2	£1.30	£1.40	£0.10	7.7%

<b>Swimming (Oasis)</b>				
Non Card	£5.60	£5.70	£0.10	1.8%
Non Card Junior	£3.20	£3.30	£0.10	3.1%
SwindonCarc	£4.30	£4.40	£0.10	2.3%
Concession 1	£2.20	£2.30	£0.10	4.5%
Concession 2	£1.40	£1.50	£0.10	7.1%

<b>Golf Pitch &amp; Putt (18 hole) - Coate Water</b>				
Non Card	£5.10	£5.20	£0.10	2.0%
SwindonCard/Concession 1/Concession 2 (Peak	£3.90	£4.00	£0.10	2.6%
Concession 1 (Off Peak)	£2.10	£2.20	£0.10	4.8%
Concession 2 (Off Peak)	£1.40	£1.50	£0.10	7.1%

<b>Climbing Wall - Main Wall</b>				
Non Card	£7.00	£7.20	£0.20	2.9%
SwindonCard/Concession 1/Concession 2 (Peak	£5.40	£5.50	£0.10	1.9%
Concession 1 (Off Peak)	£2.70	£2.80	£0.10	3.7%
Concession 2 (Off Peak)	£1.70	£1.80	£0.10	5.9%

<b>Snooker - Haydon</b>				
Non Card	£7.90	£8.00	£0.10	1.3%
SwindonCard/Concession 1/Concession 2 (Peak	£6.00	£6.10	£0.10	1.7%
SwindonCard (Off Peak)	£5.40	£5.50	£0.10	1.9%
Concession 1 (Off Peak)	£3.10	£3.20	£0.10	3.2%
Concession 2 (Off Peak)	£2.00	£2.10	£0.10	5.0%

<b>Athletics</b>				
Non Card	£3.90	£4.00	£0.10	2.6%
SwindonCard/Concession 1/Concession 2 (Peak	£3.00	£3.10	£0.10	3.3%
Concession 1 (Off Peak)	£1.70	£1.80	£0.10	5.9%
Concession 2 (Off Peak)	£1.10	£1.20	£0.10	9.1%

<b>Badminton - (excl. Oasis)</b>				
Non Card	£10.60	£11.30	£0.70	6.6%
SwindonCard/Concession 1/Concession 2 (Peak	£8.20	£8.70	£0.50	6.1%
SwindonCard (Off Peak)	£7.40	£7.80	£0.40	5.4%
Concession 1 (Off Peak)	£4.10	£4.30	£0.20	4.9%
Concession 2 (Off Peak)	£2.60	£2.90	£0.30	11.5%

Badminton prices for all sites have been brought in line with the Oasis price (2% rise), pro rata and therefore increased by more than 2%. Detail is available upon request.

#### **Tennis (indoors) October - April**

Non Card (lowering price due to benchmarking result:	£20.00	£20.40	£0.40	2.0%
SwindonCard/Concession 1/Concession 2 (Peak	£16.90	£17.20	£0.30	1.8%
SwindonCard (Off Peak)	£13.50	£13.80	£0.30	2.2%
Concession 1 (Off Peak)	£10.10	£10.20	£0.10	1.0%
Concession 2 (Off Peak)	£6.90	£7.10	£0.20	2.9%

<b>Golf 18 hole (Broome - No Passport)</b>				
Non Card **	£27.50	£25.00	£-2.50	-9.1%
Junior Non Card **	£18.40	£11.00	£-7.40	-40.2%
SwindonCard/Concession 1/Concession 2 (Peak	£18.40	£18.80	£0.40	2.2%
Concession 1 (Off Peak)	£9.20	£9.40	£0.20	2.2%
Concession 2 (Off Peak)	£5.50	£6.00	£0.50	9.1%

\*\* Reduction to bring prices in line with competitors and to increase very low take-up levels

<b>Family Swim (Dorcan, Hydro and Link)</b>				
Non Card	£13.00	£13.30	£0.30	2.3%

<b>Family Swim (Oasis)</b>				
SwindonCarc	£14.40	£14.70	£0.30	2.1%

#### **Courses - all 2% increase (unless stated)**

SwindonCard      Conc. 1      Conc. 2

#### **Swimming / Toddler Bounce / Ice skating (30 minutes)**

4 weeks	£26.80	£19.20	£9.60
5 weeks	£33.50	£24.00	£12.00
6 weeks	£40.20	£28.80	£14.40
7 weeks	£46.90	£33.60	£16.80
8 weeks	£53.60	£38.40	£19.20

#### **Pilates - 90 minutes**

4 weeks	£56.00	£40.00	£20.00
5 weeks	£70.00	£50.00	£25.00
6 weeks	£84.00	£60.00	£30.00
7 weeks	£98.00	£70.00	£35.00
8 weeks	£112.00	£80.00	£40.00

#### **Link Centre - Climbing**

Junior Beginners - 6 week	N/A	£60.00	£30.00
Junior Improvers - 6 week	N/A	£60.00	£30.00
Adult Beginners - 6 week	£84.00	£60.00	£30.00
Adult Lead - 6 week	£84.00	£60.00	£30.00
Adult Taster - 4 week	£56.00	£40.00	£20.00

Climbing courses have been moved into Band B, following a thorough review. Prices have been simplified and SwindonC has been reduced to encourage participation. Detail is available upon request.

Tennis courses have had no increase this year (either term time or holiday courses) as we are focusing on providing more courses to increase income rather than increasing the cost.

#### **Further Information**

##### **Prices with 0% increase this year:**

- \* Dorcan - Community Room, Small Hall and Dance Studio (Community and Commercial rates).
  - \* Haydon - Studio (All rates).
  - \* Highworth Rec - Community Hall (All rates).
  - \* Croft - Activity Room (All rates)
  - \* Croft - Line Dancing.
  - \* Broome - Golf Summer Schools and golf academy lessons.
  - \* Delta - Tennis Weekends
  - \* St. Marks tennis courts
- Room hire prices held in line with benchmarking with other halls.

##### **Prices which have reduced this year and offers:**

- \* Dorcan - Tennis courts have been reduced to the same price as St.Marks. Decided that St. Marks and Dorcan's courts are of similar quality.
- \* Restringing at Delta has only risen by 1% due to the restringing service not increasing their prices to
- \* SwindonCard - offer of a 5 year card for the price of 4 (60-74yr olds)
- \* SwindonCard - Offer of buy an adult card and get up to 3 children's cards at same address for

##### **Prices which have increased more than 2% this year:**

- \* All sports hall prices (inc. basketball hoops and Haydon Flexi room hire) have come into line with the Oasis 4 court price (2% rise) and are pro rata this year. 5% rise.
- \* Link Centre SwindonCard/Concession1/Concession 2 (Peak) price increased to match indoor football price. 3% rise.
- \* Tennis coaching fees have risen by 2% plus £1 (coaching fee which has not risen for 2 years).

Party prices have been reviewed this year and following detailed costings, some of the prices have remained the same, some have gone up and some have gone down. Detail is available on request.

## Adult Social Care Proposed Fees and Charges 2010/11

	Actual 2009/10 £	Proposed 2010/11 £	Increase £	Increase %	Means Tested
<u>Home Support</u>					
Domiciliary care - Unified hourly rate applicable to day evening and night support	£14.90	£15.20	£0.30	2.0%	Yes
Telecare - service charge per week	£4.65	£4.75	£0.10	2.2%	Yes

### Community Meals

The intention of the proposed price increase is to end the subsidy on this service, and as such is the maximum that would be charged; however, we are working with suppliers to try to reduce costs. This in turn would mean that charges would not need to increase by as much.

Hot meal	£4.05	£5.00	£0.95	23.5%	No
Frozen meal	£3.50	£4.30	£0.80	22.9%	No
Chill fresh meal	£4.05	£5.00	£0.95	23.5%	No
Snacks	£1.80	£2.20	£0.40	22.2%	No

### Day Centres (owned by SBC)

Attendance service charge - per session	£11.20	£11.40	£0.20	1.8%	Yes
Main meal	£4.05	£4.10	£0.05	1.2%	Yes
Breakfast	£1.50	£1.55	£0.05	3.3%	Yes
Afternoon tea	£1.00	£1.00	£0.00	0.0%	Yes
Other Local Authority Clients - per session # # #	£53.00	Full Cost			No

### Transport Charges

Day centre transport - return journey (LR) *	£0.00	£1.00	£1.00		Yes
Day centre transport - return journey (HR) *	£0.00	£2.00	£2.00		Yes
Disabled driver badge (blue badge) **	£0.00	£2.00	£2.00		Yes

### Residential Care (SBC owned Care Homes) #

The intention of the proposed price increase is to end the subsidy on this service for full cost payers. Because the subsidy is currently very significant, we are proposing to end it over time for current clients

#### Respite - All client groups

- Flat rate per week	£105.00	£112.00	£7.00	6.7%	No
- Full cost clients per week - <b>Existing</b>	£417.00	£467.00	£50.00	12.0%	Yes
- Full cost clients per week - <b>New</b>	£417.00	£600.00	£183.00	43.9%	Yes

#### Permanent - All client groups

- Minimum per week ##	£108.10	£110.20	£2.10	1.9%	Yes
- Full cost clients per week - <b>Existing</b>	£417.00	£467.00	£50.00	12.0%	Yes
- Full cost clients per week - <b>New</b>	£417.00	£600.00	£183.00	43.9%	Yes

#### Permanent - Elderly (EMI)

- Minimum per week ##	£108.10	£110.20	£2.10	1.9%	Yes
- Full cost clients per week - <b>Existing</b>	£441.00	£495.00	£54.00	12.2%	Yes
- Full cost clients per week - <b>New</b>	£417.00	£700.00	£283.00	67.9%	Yes

# If a client chooses to reside at a privately owned care home then there is no subsidy and the maximum charge applicable to full cost clients will be set by the care home concerned. No one will be asked to pay more than the minimum fee (irrespective of choice) if they do not have the

## Dependent on changes in basic pension / benefits. Awaiting details from Department of work and Pensions and Department of Health before fee can be finalised.

### Charges will in future be based on actual cost. Costs will look at needs of each client and level of care input required to meet the care needs of the client.

\* Fee applicable to clients in receipt of mobility allowance only, LR = Lower rate disability allowance, HR - Higher rate disability allowance).

\*\* Fee is set nationally. However, separate review and consultation exercise currently being undertaken that may allow the Council to set fees at level that will recover costs from April 2010.

## Community Buildings Proposed Fees & Charges (include VAT) 2010/11

	Actual 2009/10 £	Proposed 2010/11 £	Increase £	Increase %
<i>Charging Code 1:</i>				
Community Hire (per hour)	£7.10	£7.25	£0.15	2.1%
Community Hire (per 4 hour session)	£12.61	£12.85	£0.24	1.9%
Public Hire (per hour)	£14.20	£14.50	£0.30	2.1%
Private Hire (per hour)	£34.98	£35.50	£0.52	1.5%
Commercial Hire (per hour)	£14.20-69.43	£14.50 - 70.80	0.30 - 1.37	2.0%
<i>Charging Code 2:</i>				
Community Hire (per hour)	£9.65	£9.85	£0.20	2.1%
Community Hire (per 4 hour session)	£12.61	£12.85	£0.24	1.9%
Public Hire (per hour)	£19.29	£19.65	£0.36	1.9%
Private Hire (per hour)	£40.28	£41.00	£0.72	1.8%
Commercial Hire (per hour)	£19.29-74.31	£19.65 -75.80	0.36 - 1.49	2.0%
<i>Charging Code 3:(Park South)</i>				
Community Hire (per hour)	£10.07	£10.25	£0.18	1.8%
Public Hire (per hour)	£20.14	£20.50	£0.36	1.8%
Private Hire (per hour)	£45.58	£46.50	£0.92	2.0%
Commercial Hire (per hour)	£20.14-80.88	£20.50 - 82.30	0.36 - 1.42	1.8%

## Steam - Proposed Fees & Charges 2010/11

	Actual 2009/10 £	Proposed 2010/11 £	Increase £	Increase %
<u>Standard</u>				
Adult	£6.20	£6.40	£0.20	3.2%
'3-16 years/Senior Citizen/Student	£4.10	£4.25	£0.15	3.7%
Adult - Swindon Card	£4.60	£4.75	£0.15	3.3%
Swindon Card - Concession 1	£3.10	£3.20	£0.10	3.2%
Swindon Card - Concession 2	£2.10	£2.20	£0.10	4.8%
Under 5's	Free			
<u>Families</u>				
Family (2+2)	£16.50	£17.00	£0.50	3.0%
Family (2+3)	£19.50	£20.20	£0.70	3.6%
<u>Group</u>				
Adult 15 plus people	£5.40	£5.40	£0.00	0.0%
Adult 50 plus people	£3.30	£3.30	£0.00	0.0%
'3-16 years/Senior Citizen/Student 15 plus people	£3.60	£3.60	£0.00	0.0%
'3-16 years/Senior Citizen/Student 50 plus people	£3.10	£3.10	£0.00	0.0%
Under 3's	Free	Free	£0.00	0.0%
<u>Season</u>				
Adult	£25.00	£25.45	£0.45	1.8%
Concession	£16.00	£15.95	-£0.05	-0.3%
Family (2+2)	£57.00	£58.40	£1.40	2.5%
Family (2+3)	£72.00	£74.25	£2.25	3.1%
<u>School Groups</u>				
Under 5's	£2.80	£2.70	-£0.10	-3.6%
5 years plus (per pupil)	£2.80	£2.70	-£0.10	-3.6%
Discovery Session - 25 plus pupils	£2.70	£2.80	£0.10	3.7%
- 20 to 24 pupils	£3.40	£3.50	£0.10	2.9%
- 15 to 19 pupils	£3.90	£4.05	£0.15	3.8%
- 6 to 14 pupils	£6.00	£6.20	£0.20	3.3%
Cottage Visit	£2.20	£2.25	£0.05	2.3%
We'll meet again	£7.95	£9.65	£1.70	21.4%
Home Educators - Adult	£6.20	£6.40	£0.20	3.2%
- Child	£2.50	£2.70	£0.20	8.0%
Education Pack	£10.00	£10.00	£0.00	0.0%
Paying Teacher ( above ratio)	£6.20	£6.40	£0.20	3.2%

## Children Services - Proposed Fees and Charges 2010/11

	Actual 2009/10 £	Proposed 2010/11 £	Increase £	Increase %
<b>Youth Service Buildings (fees &amp; charges exclusive of VAT)</b>				
<i>Charging Code 1:</i>				
Youth Groups (priority age range)	£5.14	£5.39	£0.25	4.9%
Youth Groups (per hour)	£5.97	£6.26	£0.29	4.9%
Youth Groups (per 4 hour session priority age range)	£15.41	£16.18	£0.77	5.0%
Youth Groups (per 4 hour session)	£17.91	£18.80	£0.89	5.0%
Community Groups (per hour)	£10.29	£10.80	£0.51	5.0%
Casual Hire (Block Bookings) per hour	£37.84	£39.73	£1.89	5.0%
Private Hire - single session (per hour)	£49.62	£52.10	£2.48	5.0%
<b>Sports Hall Per Hour</b>				
Youth Groups (per hour)	£16.01	£16.81	£0.80	5.0%
Community Groups (per hour)	£23.14	£24.29	£1.15	5.0%
Casual Hire (Block Bookings) per hour	£37.84	£39.73	£1.89	5.0%
Private Hire - single session (per hour)	£49.62	£52.10	£2.48	5.0%
<b>Swindon Music Service (fees &amp; charges include vat)</b>				
Curriculum Support to Schools/per hour	£30.00	£30.00	£0.00	0.0%
Inst Hire per term Violin's/Viola's 1st year	£12.00	£13.08	£1.08	9.0%
Inst Hire per term other instruments 1st year	£17.00	£18.53	£1.53	9.0%
Inst Hire per term Violin's/Viola's 2nd year	£15.00	£16.35	£1.35	9.0%
Inst Hire per term other instruments 2nd year	£25.00	£27.25	£2.25	9.0%
Inst Hire per term Violin's/Viola's 1st year Out of Area	£21.00	£27.25	£6.25	29.8%
Inst Hire per term other instruments 1st year Out of Area	£20.00	£27.25	£7.25	36.3%
Inst Hire per term other instruments 2nd year Out of Area	£28.00	£32.70	£4.70	16.8%
Group Activities Subscription per Term Ind	£36.00	£40.00	£4.00	11.1%
Group Activities Subscription per Term Fam	£57.00	£63.27	£6.27	11.0%
Adult membership	£55.00	£60.00	£5.00	9.1%
Clubs	£36.00	£45.00	£9.00	25.0%
Rock School 1	£65.00	£75.00	£10.00	15.4%
Rock School 2	£32.00	£56.25	£24.25	75.8%
Roadshows	£56.00	£100.00	£44.00	78.6%
Admission to Infant, Junior and Senior Festivals/per event	£32.00	£32.00	£0.00	0.0%
Examinations	Various	Various	£0.00	0.0%
Increases in charges follow the Rock School at Highworth having been expanded with more provision and equipment on offer to bring the Highworth Rock school in line with the service already offered at the Churchfields Rock school. This is the first price increase in 4 years.				
<b>Governor Support</b>				
Services detailed in the Governor Support Catalogue	£900.00	£925.00	£25.00	2.8%
<b>Stratton Education Centre</b>				
Fresh Start Behaviour Remediation Programme (class)	Discontinued			-
Hillside Unit for Pregnant Schoolgirls/Schoolgirl mothers	80% of AWPU	tba		
Home Tuition	80% of AWPU	tba		
KS3/4 pupils permanently excluded	AWPU	tba		
Riverside/Drove educationally vulnerable/anxious KS3/4	80% of AWPU	tba		
KS4 placement & pupils at risk of permanent exclusion	80% of AWPU	tba		
KS4 placement Youth Education Project	£6800 a place	£6900 a place	£100.00	1.5%
KS4 placement Swindon Creative Education Project	£6800 a place	£6900 a place	£100.00	1.5%

**Environment & Regeneration - Proposed Fees and Charges 2010/11**

	<b>Actual 2009/10 £</b>	<b>Proposed 2010/11 £</b>	<b>Increase £</b>	<b>Increase %</b>
<b>Arts Centre (fees &amp; charges incl vat)</b>				
Hire of the Auditorium (per Performance)	211 - 292	220-300	£8-£9	2.7%-4.3%
Hire of the Auditorium (per Rehearsal)	17.00	18.00	£1.00	5.9%
Commercial hire per hour (Technical and staff support is not included, and is charged separately).	92.00 - 94.00	95.00	£1-£3	1%-3%
Hire of main gallery	11.50 - 31.00	12.00-36.00	£0.50 to £5.00	4%-16%
Hire of Studio	6.00 - 16.00	6.50-16.50	£0.50	0.0
Equipment Hire (per 4 hours)	26.50 - 88.00	28-90	£1.50-£2.00	2.3%-5%
Ticket prices depend on the cost of shows				
Ticket prices (dependant upon artist popularity)	Up to 25.00	Up to 25.00	£0.00	0.0
<b>Events (fees and charges inc vat)</b>				
Bowl Concert ( per adult ticket)	Up to £15.00	Up to 20.00	Up to £5.00	max 33%
Bowl Concert (per concessionary ticket)	Up to £12.00	Up to 15.00	Up to £3.00	max 25%
Bowl Concert (per family ticket) (Dependent upon Artist Popularity)	Up to £42.00	Up to 50.00	Up to £8.00	max 19%
<b>Cre8 Studios (fees &amp; charges incl vat)</b>				
Media Circus	41.00	45.00	£4.00	9.8%
Media Circus (Swindon Card)	36.00	40.00	£4.00	11.1%
Media +	41.00	45.00	£4.00	9.8%
Media + (Swindon Card)	36.00	40.00	£4.00	11.1%
Screenwriting - fees dependant on requirement	2008/09 + 3%	2009/10 + 3%	various	3%
Equipment Hire - fees dependant on requirement	2008/09 + 3%	2009/10 + 3%	various	3%
<b>Museum Education Service</b>				
School Session - per child	2.70	3.50	£0.80	29.6%
Early Years Session - 60mins (minimum charge £40)	1.35	1.50	£0.15	11.1%
KS1/2 session - 90mins (Minimum charge £45)	2.00	2.00	£0.00	0.0%
KS1/2 session - 120mins (Minimum charge £55)	2.70	3.00	£0.30	11.1%
KS3 session - 120mins (Minimum Charge £85)	2.70	3.50	£0.80	29.6%
KS4 session - 120mins (Minimum charge £85)	2.70	4.00	£1.30	48.1%
At present the income from the Museum Education Service is not covering costs.				
<b>Other Museum Charges</b>				
Hire of gallery - per hour	15.00	30.00	£15.00	100.0%
Talks by museum staff - per hour	30.00	40.00	£10.00	33.3%
<b>Lydiard House &amp; Walled Garden</b>				
The charges will remain the same as 2009/10 and will not be increased due to the current recession and in the hope that if fees are maintained the visitor numbers may increase. These charges will be reviewed as part of the commercialisation project with implementation in 2011/12.				
<b>Ticket to Lydiard House Only</b>				
Adult	4.50	4.50	£0.00	0.0%
Junior	2.25	2.25	£0.00	0.0%
Senior Citizen	4.00	4.00	£0.00	0.0%
Swindon Card	4.00	4.00	£0.00	0.0%
Swindon Card Concession 1	2.25	2.25	£0.00	0.0%
Swindon Card Concession 2	1.50	1.50	£0.00	0.0%
Under 5s	FREE	FREE	£0.00	0.0%
Family ticket (admits 2 adults & 2 children)	11.25	11.25	£0.00	0.0%
<b>Swindon Card</b>				
Swindon Card holder	4.00	4.00	£0.00	0.0%
Swindon Card Concession 1	2.25	2.25	£0.00	0.0%
Swindon Card Concession 2	1.50	1.50	£0.00	0.0%
<b>Ticket to Walled Garden only</b>				
Adult	1.85	1.85	£0.00	0.0%
Junior	1.00	FREE	£0.00	0.0%
Senior Citizen	1.50	1.50	£0.00	0.0%
Swindon Card	1.50	1.50	£0.00	0.0%
Swindon Card Conc1	1.00	1.00	£0.00	0.0%
Swindon Card Conc2	0.50	0.50	£0.00	0.0%
Under 5s	FREE	FREE	£0.00	0.0%
Family ticket (2&2)	4.00	N/A	£0.00	0.0%
<b>Group - pre-booked groups of 12 or more people</b>				
<b>Joint ticket to Lydiard House &amp; Walled Garden</b>				
Adult	4.00	4.00	£0.00	0.0%
Senior	3.50	3.50	£0.00	0.0%
<b>Walled Garden only ticket</b>				
Adult	1.50	1.50	£0.00	0.0%
Senior	1.00	1.00	£0.00	0.0%
<b>Guided Tours</b> - prebooked tours led by a staff member for maximum of 25 people, plus group admission charge.				
		25.00	Service not previously offered	Service not previously offered
<b>School Groups</b>				
School group charges are currently under review with recommendations due by the end of November 2009. Proposed charges for 2010/11 will be updated accordingly.				
Early Years Session - 60mins	4.00	4.00	£0.00	0.0%
KS1/2 session - 90mins	4.50	4.50	£0.00	0.0%

**Environment & Regeneration - Proposed Fees and Charges 2010/11**

	<b>Actual 2009/10 £</b>	<b>Proposed 2010/11 £</b>	<b>Increase £</b>	<b>Increase %</b>
KS2/3/4 session - 120mins	5.00	5.00	£0.00	0.0%
KS3/4 session - 180mins vary according to group size for 40 pupils	6.00	6.00	£0.00	0.0%
<b>Lydiard Park Events Field Hire</b>				
Special rates can be negotiated in agreement with the Head of Culture Swindon				
<b>Local Group / Charity event up to 500 people</b>				
Hire of Events Field per day	227.00	235.00	£8.00	3.5%
Set-up or set-down per day	113.00	115.00	£2.00	1.8%
<b>Fundraising / Not for profit event between 500 to 3000 people</b>				
Hire of Events Field per day	680.00	700.00	£20.00	2.9%
Set-up or set-down per day	113.00	115.00	£2.00	1.8%
A site for car parking per day	340.00	350.00	£10.00	2.9%
Additional parking field per day	340.00	350.00	£10.00	2.9%
<b>Major fundraising event / not for profit event in excess of 3000 people Commercial event</b>				
<b>Lydiard Park Walled Garden</b>				
Hire of Walled Garden for Monday or evening event for up to 100 people	750.00	750.00	£0.00	0.0%
Hire of Walled Garden for evening event for up to 350 people	2,000.00	2,000.00	£0.00	0.0%
<b>Coach House &amp; Stable Block</b>				
Coach House and Stable Block charges are currently under review and recommendations are expected by the end of November 2009. Proposed charges for 2010/11 will be updated accordingly.				
<b>School group / SBC / charity</b>				
Hire of Education Room per hour	20.00	20.00	£0.00	0.0%
Hire of Servery per hour	15.00	15.00	£0.00	0.0%
<b>Commercial organisation</b>				
Hire of Education Room per hour	26.00	26.00	£0.00	0.0%
Hire of Servery per hour	15.50	16.00	£0.50	3.2%
Daily rate for hire of Education Room	129.00	130.00	£1.00	0.8%
Hire of flipchart	8.00	8.00	£0.00	0.0%
Hire of projector & screen	21.00	21.00	£0.00	0.0%
<b>Lydiard Park - Hire of BBQs</b>				
Large	35.00	35.00	£0.00	0.0%
Small	25.00	25.00	£0.00	0.0%
Portable (hire only plus £27 refundable deposit)	10.00	10.00	£0.00	0.0%
<b>Football (prices kept in line with general pitch hire on other Council grounds)</b>				
Adult	62.00	62.00	£0.00	0.0%
Junior	47.00	47.00	£0.00	0.0%
Mini Football	17.00	17.00	£0.00	0.0%
<b>Cricket prices in line with pitch hire on other Council grounds</b>				
Artificial - Weekend	48.00	50.00	£2.00	4.2%
Artificial - Weekday	42.50	44.00	£1.50	3.5%
<b>Car Park Charges</b>				
There are differential prices for stays longer than 4 hours between long stay and short stay car parks. The current strategy for car park pricing is to increase long stay and season ticket fees by at least inflation annually with short stay parking increasing every 3rd year. The triennial increase is now due in 2011/12. The long stay tariffs for old town car parks are the same as the town centre rates. However, short stay tariffs in old town are lower than the town centre rates. The rates are inclusive of VAT.				
Season Tickets (Mon - Fri)	1,250.00	1,275.00	£25.00	2.0%
Season Tickets (Mon - Saturday)	1,480.00	1,510.00	£30.00	2.0%
Season Tickets (Mon - Sunday)	1,710.00	1,745.00	£35.00	2.0%
Season Ticket - reserved bay (limited numbers available)	1,790.00	1,825.00	£35.00	2.0%
<b>Long Stay Car Parks</b>				
4-6 hours	5.70	5.90	£0.20	3.5%
6-24 hours	7.40	7.50	£0.10	1.4%
<b>Short Stay Car Parks</b>				
up to 1 hour	1.00	1.00	£0.00	0.0%
1-2 hours	2.00	2.00	£0.00	0.0%
2-3 hours	3.00	3.00	£0.00	0.0%
3-4 hours	3.90	3.90	£0.00	0.0%
4-6 hours	6.70	6.70	£0.00	0.0%
6-8 hours	22.00	22.00	£0.00	0.0%
8-24 hours	38.00	38.00	£0.00	0.0%
<b>Short Stay Car Parks Premium</b>				
up to 1 hour	1.20	1.20	£0.00	0.0%
1-2 hours	2.40	2.40	£0.00	0.0%
2-3 hours	3.60	3.60	£0.00	0.0%
3-4 hours	4.80	4.80	£0.00	0.0%
4-6 hours	8.20	8.20	£0.00	0.0%
6-8 hours	22.00	22.00	£0.00	0.0%
8-24 hours	38.00	38.00	£0.00	0.0%
<b>Shopmobility (includes vat)</b>				
Annual Membership Fee	12.50	12.50	£0.00	0.0%
<b>Residents parking permits</b>				
First resident permit - full year	40.00	40.00	£0.00	0.0%
First resident permit - 6 months	25.00	25.00	£0.00	0.0%
Second resident permit	90.00	90.00	£0.00	0.0%
Third resident permit	125.00	125.00	£0.00	0.0%
Visitor permits - per book of 25 permits	15.00	15.00	£0.00	0.0%

**Environment & Regeneration - Proposed Fees and Charges 2010/11**

	Actual 2009/10 £	Proposed 2010/11 £	Increase £	Increase %
<b>Land Searches</b>				
<b>LLC1 - Certificate of Local Land Charges Search</b>				
Disclosing all entries on the Local Land Charges Register				
<b>Electronic</b>				
Residential	23.00	25.00	£2.00	8.7%
Commercial	38.00	40.00	£2.00	5.3%
Additional Parcel	7.00	7.00	£0.00	0.0%
<b>Postal</b>				
Residential	25.00	25.00	£0.00	0.0%
Commercial	40.00	40.00	£0.00	0.0%
Additional Parcel	7.00	7.00	£0.00	0.0%
<b>Con29R - Required enquiries of Local Authority</b>				
Relates to information pending or not disclosed on LLC1 - I.e. Building Control, Highways and Environmental Health.				
<b>Electronic</b>				
Residential	56.00	58.00	£2.00	3.6%
Commercial	122.00	124.00	£2.00	1.6%
Additional Parcel	20.00	20.00	£0.00	0.0%
<b>Postal</b>				
Residential	58.00	58.00	£0.00	0.0%
Commercial	124.00	124.00	£0.00	0.0%
Additional Parcel	20.00	20.00	£0.00	0.0%
<b>Refresh Service - Original Applicant Only</b>				
Standard official Local Authority search issued within the last 6 months LLC1 & CON29R				
Electronic	27.00	27.00	£0.00	0.0%
Postal	31.00	31.00	£0.00	0.0%
<b>Minimum Charge for providing Variation of component data per property request</b>	0.00	12.00	£12.00	
This charge has now been published as during last 6 months full administration time is not covered by income.				
<b>Optional Enquiries related to additional Local Authority information</b>				
<b>CON290 when submitted with a standard search:</b>				
Q4. Road proposals by Private Bodies	20.00	22.00	£2.00	10.0%
Q5. Public paths or byways	14.00	16.00	£2.00	14.3%
Q6. Advertisements	6.00	8.00	£2.00	33.3%
Q7. Completion Notices	6.00	8.00	£2.00	33.3%
Q8. Parks & Countryside	6.00	8.00	£2.00	33.3%
Q9. Pipelines	6.00	8.00	£2.00	33.3%
Q10. Houses in multiple occupation	10.00	12.00	£2.00	20.0%
Q11. Noise abatement	11.00	13.00	£2.00	18.2%
Q12. Urban development areas	6.00	8.00	£2.00	33.3%
Q13. Enterprise zones	6.00	8.00	£2.00	33.3%
Q14. Inner urban improvement areas	6.00	8.00	£2.00	33.3%
Q15. Simplified planning zones	6.00	8.00	£2.00	33.3%
Q16. Land maintenance notices	6.00	8.00	£2.00	33.3%
Q17. Mineral consultation areas	6.00	8.00	£2.00	33.3%
Q18. Hazardous substances consents	6.00	8.00	£2.00	33.3%
Q19. Environmental & pollution notices	11.00	13.00	£2.00	18.2%
Q20. Food safety notices	6.00	8.00	£2.00	33.3%
Q21. Hedgerow Notices	6.00	8.00	£2.00	33.3%
Q22. Common Land & Town or Village Green	6.00	8.00	£2.00	33.3%
<b>CON290 when submitted separately:</b>				
Q4. Road proposals by Private Bodies	26.00	28.00	£2.00	7.7%
Q5. Public paths or byways	20.00	22.00	£2.00	10.0%
Q6. Advertisements	12.00	14.00	£2.00	16.7%
Q7. Completion Notices	12.00	14.00	£2.00	16.7%
Q8. Parks & Countryside	12.00	14.00	£2.00	16.7%
Q9. Pipelines	12.00	14.00	£2.00	16.7%
Q10. Houses in multiple occupation	16.00	18.00	£2.00	12.5%
Q11. Noise abatement	17.00	19.00	£2.00	11.8%
Q12. Urban development areas	12.00	14.00	£2.00	16.7%
Q13. Enterprise zones	12.00	14.00	£2.00	16.7%
Q14. Inner urban improvement areas	12.00	14.00	£2.00	16.7%
Q15. Simplified planning zones	12.00	14.00	£2.00	16.7%
Q16. Land maintenance notices	12.00	14.00	£2.00	16.7%
Q17. Mineral consultation areas	12.00	14.00	£2.00	16.7%
Q18. Hazardous substances consents	12.00	14.00	£2.00	16.7%
Q19. Environmental & pollution notices	17.00	19.00	£2.00	11.8%
Q20. Food safety notices	12.00	14.00	£2.00	16.7%
Q21. Hedgerow Notices	12.00	14.00	£2.00	16.7%
Q22. Common Land & Town or Village Green	12.00	14.00	£2.00	16.7%
£2 is added to the cost of the 'CON290' charges if responses are requested in hard copy to cover printing and postage costs				
<b>Highway licencing Charges</b>				
Increases in licences for placing skips, scaffolding, hoarding and materials on the highway are proposed to cover costs involved in the enforcement duties in this area. Fees are benchmarked against those of other authorities within the South-West to ensure some consistency in pricing.				
Highway Licencing;				
- Skip license	£21.00	£21.50	£0.50	2.4%
- Skip renewals	£12.50	£13.00	£0.50	4.0%
- Banners - First week	£31.00	£31.50	£0.50	1.6%
- Banners - Per after first week	£15.50	£16.00	£0.50	3.2%

## Environment & Regeneration - Proposed Fees and Charges 2010/11

	Actual 2009/10 £	Proposed 2010/11 £	Increase £	Increase %
- Drop kerbs domestic	£59.00	£60.00	£1.00	1.7%
- Drop kerbs commercial	£91.00	£93.00	£2.00	2.2%
- Section 171 license	£113.00	£115.00	£2.00	1.8%
- Fence / hoarding - license	£77.00	£78.50	£1.50	1.9%
- Scaffolding license	£77.00	£78.50	£1.50	1.9%
- Materials placement on highway	£26.00	£26.50	£0.50	1.9%

### Private Hire - Hackney Carriage & Taxi licencing

Fees and charges are designed to recover costs.

Drivers licence - first application	69.00	70.00	£1.00	1.4%
Drivers licence - renewal	41.00	42.00	£1.00	2.4%
Driver Assessment Fee	35.00	36.00	£1.00	2.9%
Knowledge Test	12.00	12.00	£0.00	0.0%
Hackney carriage vehicle licence (incl MOT)	170.00	173.00	£3.00	1.8%
Private hire vehicle licence (incl MOT)	147.00	150.00	£3.00	2.0%
Operators licence - 1 to 9 vehicles	175.00	178.00	£3.00	1.7%
Operators licence - 10 to 19 vehicles	222.50	227.00	£4.50	2.0%
Operators licence - 20 vehicles and over	234.00	239.00	£5.00	2.1%
Extra 10 Vehicles over 20 vehicles	7.00	7.00	£0.00	0.0%

### licencing

The council administers a range of licences. Some prices are dictated by Government Legislation and other fees are determined at officer level in consultation with members.

### Statutory Fees (set by Government Legislation)

#### Premises licence Fees - (licencing Act 2003)

licencing Fees are set by Government and are planned to recover costs only. The new fee structure was enacted in 2005/06. The council will amend fees in line with Government policy.

Band A	100.00	See above
Band B	190.00	See above
Band C	315.00	See above
Band D	450.00	See above
Band E	635.00	See above
Personal licence to sell alcohol.	37.00	See above
Temporary Events Notice	21.00	See above

### Lotteries & Gaming licences

Lotteries	See above	See above
Game Machine licences - Pubs with less than 3 machines	See above	See above
Game Machine licences - Pubs with more than 3 machines	See above	See above
Game Machine licences - Arcades	See above	See above

### Health & Safety Fees Regulations

These are determined by Government in March and are effective from 6th April each financial year.

#### Explosives licences

Initial Application for an explosives store	175.00	See above
renewal of explosives store	82.00	See above
Initial explosives registration	103.00	See above
Renewal of registration	51.00	See above
Variation, transfer or replacement of licence or registration	34.00	See above

Poisons	See above	See above
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#### Petroleum licences

Storage of up to 2,500 litres petroleum	41.00	See above
2,500 to 50,000 litres	57.00	See above
Over 50,000 litres	118.00	See above
Transfer of licence	8.00	See above

### Street Trading Licences

The policy on Street Trading has now been agreed. The next licencing Committee is scheduled for mid January. Fees will be on the agenda.

Town Centre - Non Food	4,300.00	TBA
Town Centre - Food General/Greengrocer	4,300.00	TBA
Town Centre - Fast Food	5,000.00	TBA
Town Centre/Old Town - Standard Market Stall (Food Or Non Food)	20.00	TBA
Town Centre/Old Town - Standard Market Stall (Food Or Non Food) - Saturday	25.00	TBA
Surburban - Standard Market Stall	15.00	TBA
Surburban - Standard Market Stall - Saturday	20.00	TBA
Surburban - Food/Greengrocer (Annual Consent)	2,200.00	TBA
Surburban - Non Food (Annual Consent)	2,200.00	TBA
Surburban - Fast Food Mobile Stall	2,200.00	TBA
Surburban - Fast Food Trader (Weekend Only) (Only open to Protected Traders)	628.00	TBA

### Other licences

Charges have been increased to bring them in line with comparator authorities.

Skin Piercing Fees - one off fees for the duration of the business - not an annual fee

Ear Piercing	100.00	180.00	£80.00	80.0%
Acupuncture Premises	100.00	180.00	£80.00	80.0%
Acupuncture Premises and one practitioner	100.00	240.00	£140.00	140.0%
Acupuncture additional practitioner	100.00	80.00	-£20.00	-20.0%
Electrolysis	100.00	180.00	£80.00	80.0%
Tattooing	100.00	270.00	£170.00	170.0%

## Environment & Regeneration - Proposed Fees and Charges 2010/11

	Actual 2009/10 £	Proposed 2010/11 £	Increase £	Increase %
Animal licencing	120.00	120.00	£0.00	0.0%
Pet Shop	100.00	120.00	£20.00	20.0%
Animal Boarding	100.00	180.00	£80.00	80.0%
Dog Breeding	100.00	180.00	£80.00	80.0%
Riding Establishments	100.00	240.00	£140.00	140.0%
Animal licencing - Dangerous Wild Animals	200.00	280.00	£80.00	40.0%

### Building Control

Swindon along with other Wiltshire Authorities adopted the LGA model scheme in 2000/01. The charges are divided into three distinct Tables. It is anticipated that the LGA will recommend an increase in line with inflation for part of Table 1 and Table 2 (see below). Fees for Table 3, which relate to other commercial and industrial projects are charged on a job by job basis due to strong competition from the private sector. An external meeting is due to be held in January where the Wessex Group will discuss proposed increases.

#### Table 1 - New Domestic Buildings

5 Dwellings	1,491.00	TBA
25 Dwellings	4,830.00	TBA

#### Table 2 - Domestic dwellings works e.g. extensions

Extensions up to 10	322.00	TBA
Extensions 10-40 square meters	414.00	TBA
Extensions 40-60 square meters	506.00	TBA
Extensions over 60 Square meters	598.00	TBA

### Pest Control

Commercial rates will be increased to make them comparable to the local marketplace. Domestic rates which have been maintained for a number of years at or below the level of inflation have now been increased following a benchmarking exercise with other South West Authorities. A proposal to Lead Cabinet Member regarding the removal of concession 1 has been agreed but concession 2 (available to recipients of income based benefits) is to remain in 2010/11 continuing free or reduced rates of treatment.

Pest Control - rats, mice etc				
- Standard	31.00	40.00	£9.00	29.0%
(Paid by Credit Card) (no further discount for pre payment)	29.00	40.00	£11.00	37.9%
- Swindon Card- concession 2 only	Free	Free	£0.00	0.0
Pest Control - wasps, fleas etc				
- Standard	42.00	45.00	£3.00	7.1%
(Paid by Credit Card)	40.00	45.00	£5.00	12.5%
- Swindon Card - concession 2 only	20.00	20.00	£0.00	0.0%
Pest control - commercial customers				
- 1st hour	57.00	63.00	£6.00	10.5%
- per hour	28.50	31.50	£3.00	10.5%
Pest Control - specialist services (eg: Pigeon cull)				
- per hour	70.00	75.00	£5.00	7.1%
- PLUS Specialist Treatment Premium on 1st Hour	27.00	29.00	£2.00	7.4%

### House in Multiple Occupation (HMO) licencing

There is a mandatory requirement for all larger HMO's to be licenced. Licences last for five years and all qualifying properties were licenced when the scheme was introduced in 2006. Since then only newly identified properties have been licenced. There is a Government expectation that Councils will cover their administrative costs in operating such a scheme. These costs have been reviewed and the increased charges introduced to reflect this.

#### Initial HMO Licence

- Properties Comprising up to 5 Letting Units:	310.00	400.00	£90.00	29.0%
- Each Additional Letting Unit:	62.00	75.00	£13.00	21.0%

#### Initial HMO Licence: (Swindon Accredited Landlords)

- Properties Comprising up to 5 Letting Units:	206.00	250.00	£44.00	21.4%
- Each Additional Letting Unit:	52.00	65.00	£13.00	25.0%

#### Reissue of licences:

- Where Circumstances are Unchanged	200.00	220.00	£20.00	10.0%
- In Changed Circumstances	300.00	330.00	£30.00	10.0%
- Swindon Accredited Landlords (All Circumstances)	200.00	220.00	£20.00	10.0%

#### Transfer of licences:

- All Circumstances	300.00	330.00	£30.00	10.0%
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#### Additional Charges

	20%	20%		
	Appropriate	Appropriate		
- Where Applications are received after the first 3 months of the scheme going live:	Fee	Fee		N/A
	20%	20%		
- Where Landlords fail to respond within 28 days to justified requests for an application, renewal OR information required in respect of incomplete applications.	Appropriate	Appropriate		N/A
	Fee	Fee		

#### Immigration Property Inspections:

	80.00	80.00	£0.00	0.0%
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### Planning Applications

The fees and charges levied in respect of planning applications are set centrally by government. Fees were increased at the start of 2008/09. We have not been notified of any increase for 10/11 as yet. However, this can be implemented at any time up until March. Therefore, fees are the same as 08/09.

Householder Application	150.00	see above
Developer Application (per Property)	335.00	see above

#### Other fees

Lawful use certificates (existing developments)	335.00	see above
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## Environment & Regeneration - Proposed Fees and Charges 2010/11

	Actual 2009/10 £	Proposed 2010/11 £	Increase £	Increase %
Lawful use certificates (proposed developments)	167.50	see above		
Research fee per hour (first half hour free)	25.00	see above		

### Environmental Protection Enquires

Environmental enquires are normally made direct to the environmental protection team and relate solely to processes prescribed under part B of the Environmental Protection Act, contaminated land and similar issues.

Environmental Search	125.00	125.00	£0.00	0.0%
Stray Dogs	£25 statutory fee + costs (no change)			

### Pollution licences

licences allow the emission of waste gases into the atmosphere. Fees are set by statute and are designed to cover the costs of monitoring. They are normally reviewed on an annual basis. Fees vary depending on the size of plant which vary from waste oil burners to Honda's paint shop.

### Development Plan & Regulation Copy Service

There are very many development plan documents available from the Departments Planning Department relating to the Wiltshire Structure Plan, Minerals Local Plan, Waste Local Plan and Swindon Borough Local Plan, plus numerous 'technical studies' results and data. Prices are set in order to recover the costs of printing and ordnance survey fees & vary from document to document. In addition, many plans are produced jointly with Wiltshire County Council and fees are the same across both Councils.

#### Main Items - examples

Adopted Wiltshire and Swindon Waste Local Plan, 2011	25.00	25.00	£0.00	0.0%
Adopted Swindon Borough Local Plan, 2011	25.00	25.00	£0.00	0.0%
Swindon Borough Local Plan: Report of Inspector into Public Local Inquiry	15.00	15.00	£0.00	0.0%

### Highways Adoption Queries

Highway adoption queries relate to the location of roads & footways in regards to properties.

Highway Extent Inquiry.	35.00	35.00	£0.00	0.0%
Highway Extent + Additional Inquiry.	55.00	60.00	£5.00	9.1%
Surcharge on application for detailed works.				

### Testing & Verification Fees

Fees cover the testing & verification of Weights & Measures and are based on the amount of time taken by an officer to test the relevant piece of equipment. National guidance is given each year by LACORS and is based on full cost recovery.

Charge per officer hour.	Up to 69.48	Up to 71.48	up to £2.00	Max 2.9%
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### Temporary Road Orders

Temporary Road Orders are needed where a utility seeks to close a road. The charge varies depending on length of time the road is closed, whether a public notice must be placed and whether or not signing is requested. TRO fees are set nationally by HAUC. The Signing fees are discretionary and set in relation to neighbouring authorities.

Notice (Upto 5 days)	see above	See above		0.0
Order (Over 5 days)	see above	See Above		0.0
Signing Schedule (To divert traffic)	200.00	200.00	£0.00	0.0%

### S74 Fees

S74 Fees are triggered when a utility company fails to give notice that they will be working on the highway or exceeds the time notified to SBC. Penalties are set by statute and depend on the road category. Current prices are shown below.

	Major Works
Category 1 or 2 Road	2,000.00
Category 3 or 4 Road	250.00

### Refuse Service

#### Refuse/ Recycling Service

##### Bulky Waste Collection

##### Fridge/Freezers

Non Card	16.00	25.00	£9.00	5.6%
Swindon Card	12.00	20.00	£8.00	6.6%
Concession 1	6.50	10.00	£3.50	5.4%
Concession 2	4.30	7.50	£3.20	7.4%

##### Special Waste ie asbestos (max 5 items/sacks per collection)

Additional items/sacks (each)	28.30	29.15	£0.85	3.0%
	5.66	5.90	£0.24	4.2%

##### Other items ( max 3 items per collection)

Non Card	16.00	16.00	£0.00	0.0%
Swindon Card	12.00	12.00	£0.00	0.0%
Concession 1	6.50	6.50	£0.00	0.0%
Concession 2	4.30	4.30	£0.00	0.0%

##### Commercial Sacks ( for 25 sacks)

Commercial Sacks ( for 25 sacks) - paper recycling	57.50	62.50	£5.00	8.7%
Commercial Sacks (Each)	23.00	24.00	£1.00	4.3%
Commercial Sacks (Each) - paper recycling	2.30	2.50	£0.20	8.7%
Commercial Sacks (Each) - paper recycling	1.15	1.20	£0.05	4.3%
Commercial Labels (Each) - paper recycling	1.15	1.20	£0.05	4.3%
Commercial Sacks (For 25 labels) - paper recycling	23.00	24.00	£1.00	4.3%
Commercial Fridges/Freezers (Small)	40.00	41.20	£1.20	3.0%
Commercial Fridges/Freezers (Large)	80.00	82.40	£2.40	3.0%
Commercial Fridges/Freezers (Stainless Steel)	Quote	Quote		

### Household Waste Recycling Centre

Tyres	2.00	2.50	£2.50	25.0%
Asbestos (per bag)	7.00	7.00	£7.00	0.0%

**Environment & Regeneration - Proposed Fees and Charges 2010/11**

	<b>Actual 2009/10</b>	<b>Proposed 2010/11</b>	<b>Increase</b>	<b>Increase</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>%</b>
Asbestos (per sheet)	7.00	7.00	£7.00	0.0%
Lo-Com (Compost Sales)	1.50	1.50	£1.50	0.0%
Lo-Chip (Woodchip Sales)	1.50	1.50	£1.50	0.0%
Plastic Sacks for plastics recycling (each)	0.20	0.20	£0.20	0.0%

**Cremations**

The proposed increase follows a benchmarking exercise with comparative authorities. A further increase may be proposed to £626. This additional increase would be used to fund new cremators and improved customer facilities, which need to be replaced due to environmental legislation. The cremation fee is a set fee which includes Cremation, Medical Referee Fees and Organist. The separated fees per service available are no longer available with effect from 2010.

Over 16 years	493.00	525.00	£32.00	6.5%
Medical Referee Fee for Cremation Certificate (included in cremation fee)	18.00	n/a	n/a	n/a
Environmental Surcharge (Proposed)	0.00	104.00	£0.00	0.0%
Double service time ( additional fee)	150.00	150.00	£0.00	0.0%
Stillborn and child up to 15 years	No Fee	No Fee	£0.00	0.0%
Use of organ with stillborn and child up to 15 years	28.00	50.00	£22.00	78.6%
Use of Chapel - memorial service	90.00	150.00	£60.00	66.7%
Use of Chapel of rest - per 24 hours or part thereof	20.00	20.00	£0.00	0.0%
Forwarding of ashes	60.00	60.00	£0.00	0.0%
Burial of external ashes	35.00	50.00	£15.00	42.9%
Temporary deposit of ashes - per month	15.00	15.50	£0.50	3.3%
Caskets	36.00	37.00	£1.00	2.8%
Certificate of Cremation	4.00	4.00	£0.00	0.0%

**Cemeteries**

Use of Chapel	50.00	50.00	£0.00	0.0%
Use of Organ	50.00	50.00	£0.00	0.0%
Use of organ for Non-viable foetus, still born and child up to 15 yrs	28.00	28.00	£0.00	0.0%

**Interment ( purchased and unpurchased grave spaces)**

Non-viable foetus or stillborn child	no fee	no fee	no fee	
Child up to 15 years	no fee	no fee	no fee	
Over 16 years (single depth)	388.00	396.00	£8.00	2.1%
Over 16 years (double depth) in addition to single depth - New for 2010/11	n/a	100.00	£0.00	0.0%
Interment of ashes over 16 years	110.00	150.00	£40.00	36.4%
Interment of ashes stillborn and up to 15 years	no fee	no fee	no fee	n/a
Witness burial of ashes - New fee for 2010/11	n/a	50.00	£0.00	n/a
Attending burial of ashes (where no funeral director present) - new fee for 2010/11	n/a	50.00	£0.00	n/a

**Purchase Fees - Whitworth Road & Kingsdown**

The proposed increase is due to the limited number of plots available for selection and therefore these carry a premium value.

In white on plan - no selection	390.00	490.00	£100.00	25.6%
In yellow on plan - with selection	495.00	595.00	£100.00	20.2%
In green on plan - with selection	625.00	725.00	£100.00	16.0%
Burial plot for cremated remains	110.00	190.00	£80.00	72.7%

The purchase fees will be doubled when the deceased person is NOT an inhabitant or parishioner of Borough of Swindon.

Searching register of burials	20.00	25.00	£5.00	25.0%
Certificate of entry in Burial Register	4.00	4.00	£0.00	0.0%

**Monuments, Gravestones - for the right to erect or place**

Flat stone/kerb stone - Whitworth Rd only	290.00	295.00	£5.00	1.7%
Headstone - up to 3 ft	160.00	160.00	£0.00	0.0%
Vase with inscription	68.00	68.00	£0.00	0.0%
Cremation tablet	68.00	68.00	£0.00	0.0%
Inscription - additional to the first inscription	45.00	45.00	£0.00	0.0%
Vase - with inscription placed on existing base	45.00	45.00	£0.00	0.0%
Search Fee	20.00	20.00	£0.00	0.0%
Book of Remembrance Fees				
2 line entry	40.00	40.00	£0.00	0.0%
5 line entry	70.00	70.00	£0.00	0.0%
8 line entry	100.00	100.00	£0.00	0.0%
5 line with flower	146.00	146.00	£0.00	0.0%
5 line with badge/emblem	156.00	156.00	£0.00	0.0%
8 line with flower	170.00	170.00	£0.00	0.0%
8 line with badge/emblem	180.00	180.00	£0.00	0.0%
Wall plaque - 10 years	255.00	255.00	£0.00	0.0%
Vase Block Tablet - 10 years	425.00	425.00	£0.00	0.0%
- renewal for further 10 years	245.00	245.00	£0.00	0.0%
- replacement plaque	145.00	145.00	£0.00	0.0%
Memorial seat including plaque.(not covering costs at the moment & limited places)	800.00	860.00	£60.00	7.5%
Grave Maintenance				
Returf	60.00	60.00	£0.00	0.0%
Maintain single grave	65.00	65.00	£0.00	0.0%
Maintain and plant grave	85.00	85.00	£0.00	0.0%
Exhumation				
Ashes Memorial Wall - new for 2010/11			price on application	
10 year lease - total cost payable in advance	n/a	950.00	n/a	
25 year lease - total cost payable in advance	n/a	1,900.00	n/a	
Tree of remembrance (Large) - New for 2010/11		300.00		
Tree of remembrance (Small) - New for 2010/11		100.00		

**Traditional Graves**

Unselected Graves (3rd row inwards - Allocated by council)	715.00	815.00	£100.00	14.0%
Unselected Graves - Green Eco Area	715.00	815.00	£100.00	14.0%
Selected Graves (yellow plots - Selected by members of public)	880.00	980.00	£100.00	11.4%
Selected Graves (green plots - Prime locations)	1,045.00	1,145.00	£100.00	9.6%

Environment & Regeneration - Proposed Fees and Charges 2010/11

	Actual 2009/10 £	Proposed 2010/11 £	Increase £	Increase %
<b>Allotments</b>				
The proposed fee increase includes improved facilities for tenants following the allotment refurbishment programme.				
Full Size				
Non Card	39.00	45.00	£6.00	15.4%
Swindon Card	30.50	35.00	£4.50	14.8%
Concession 1	15.25	17.50	£2.25	14.8%
Concession 2	9.00	10.00	£1.00	11.1%
Half Size				
Non Card	19.50	22.50	£3.00	15.4%
Swindon Card	15.25	17.50	£2.25	14.8%
Concession 1	7.75	9.00	£1.25	16.1%
Concession 2	4.75	5.50	£0.75	15.8%

**Fishing - Coate**

Proposed increases for 2010/11 are designed to achieve income targets, which, due to the current economic factors, are not being met.

**Day Ticket**

Non Card	5.00	5.20	£0.20	4.0%
Non Card (Junior)	2.50	2.60	£0.10	4.0%
Swindon Card	3.80	4.00	£0.20	5.3%
Concession 1	2.50	2.60	£0.10	4.0%
Concession 2	1.20	1.30	£0.10	8.3%

**Day Ticket - Specimen (Principally Carp Angling)**

Non Card	10.00	10.40	£0.40	4.0%
Swindon Card	7.70	8.00	£0.30	3.9%
Concession 1	5.00	5.20	£0.20	4.0%
Concession 2	2.50	2.60	£0.10	4.0%

**Day Season**

Non Card	44.30	46.10	£1.80	4.1%
Swindon Card	34.10	35.50	£1.40	4.1%
Concession 1	22.20	23.10	£0.90	4.1%
Concession 2	11.10	11.55	£0.45	4.1%

**24hr Season**

Non Card	370.00	385.00	£15.00	4.1%
Swindon Card	285.00	296.50	£11.50	4.0%
Concession 1	185.00	192.50	£7.50	4.1%
Concession 2	100.00	104.00	£4.00	4.0%

**Nature Reserve**

Non Card	2.30	2.50	£0.20	8.7%
Swindon Card	2.00	1.90	-£0.10	-5.0%
Concession 1	1.25	1.25	£0.00	0.0%
Concession 2	0.70	0.70	£0.00	0.0%
Key Deposit	2.00	2.00	£0.00	0.0%

**Nature Reserve Season**

Non Card	11.25	11.60	£0.35	3.1%
Swindon Card	8.75	8.70	-£0.05	-0.6%
Concession 1	4.50	5.80	£1.30	28.9%
Concession 2	2.25	2.90	£0.65	28.9%

**Barbecues - Coate**

Large	35.00	36.00	£1.00	2.9%
Bring own	10.00	10.00	£0.00	0.0%

**Cycle Hire - Coate Water**

1/2 day				
Non Card	11.25	11.60	£0.35	3.1%
Swindon Card	8.75	8.75	£0.00	0.0%
Concession 1	4.50	5.80	£1.30	28.9%
Concession 2	2.25	2.90	£0.65	28.9%
Day				
Non Card	16.75	17.25	£0.50	3.0%
Swindon Card	13.25	12.90	-£0.35	-2.6%
Concession 1	6.75	8.60	£1.85	27.4%
Concession 2	3.25	4.30	£1.05	32.3%
Hourly Rate				
Non Card	3.75	4.00	£0.25	6.7%
Swindon Card	2.75	3.00	£0.25	9.1%
Concession 1	2.00	2.00	£0.00	0.0%
Concession 2	1.25	1.40	£0.15	12.0%

Reductions of 10% for groups of 10 or more.

Schools or recognised youth organisations allowed one free adult for every 10 children + 10% discount

**Football**

Adult	60.00	62.00	£2.00	3.3%
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**Cricket**

Grass weekend	71.00	73.00	£2.00	2.8%
Grass weekday	48.00	50.00	£2.00	4.2%
Artificial weekend	48.00	50.00	£2.00	4.2%
Artificial weekday	42.50	44.00	£1.50	3.5%

**Bowls**

Facilities are leased to clubs on an annual basis who then have the freedom to set their own prices within bands agreed by the council.

**Croquet**

**Environment & Regeneration - Proposed Fees and Charges 2010/11**

<b>Actual 2009/10 £</b>	<b>Proposed 2010/11 £</b>	<b>Increase £</b>	<b>Increase %</b>
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Facilities are leased to clubs on an annual basis who then have the freedom to set their own prices within bands agreed by the council.

**Paddling Pool**

The pool is only open in the summer and aimed at Under 9's. The prices reflect the fact that better swimming facilities are available at the Oasis.

Non Card	2.20	2.30	£0.10	4.5%
Swindon Card	n/a	n/a	£0.00	n/a
Concession 1	1.40	1.40	£0.00	0.0%
Concession 2	1.40	1.40	£0.00	0.0%

**Hire of Open Spaces**

Events are priced on an individual basis to secure the best deal for the council.

**Food Safety**

Level 1 - Basic Food Hygiene training	35.00	36.00	£1.00	2.9%
Level 2 - Basic Food Hygiene training	54.00	55.00	£1.00	1.9%
Refresher Level 2 - Basic Food Hygiene Training	30.00	31.00	£1.00	3.3%

## Leisure & Libraries Proposed Fees and Charges 2010/11

	Actual 2009/10 £	Proposed 2010/11 £	Increase £	Increase %
<b>Libraries (fees &amp; charges include VAT)</b>				
Overdue books - Adults (per day)	£0.16	£0.20	£0.04	25.0%
Overdue books - Children (per day)	£0.06	£0.07	£0.01	16.7%
Overdue books - Under 5s:to encourage use by under fives	£0.00	£0.00	£0.00	0.0%
Hire of compact discs (per week)	£1.00	£1.00	£0.00	0.0%
Hire of budget video / DVD's (per week)	£1.50	£1.50	£0.00	0.0%
Hire of premium video / DVD's (per week) - Discontinued	£3.00	N/A		
Fastfilms (changed to 3 day hire)	£1.50	£1.50	£0.00	0.0%
Hire of Playstation games (per week)	£2.50 - 3.50	£1.50	-1.00 to -2.00	-40% to -57%
Overdue charges on hire (per week)	£1.00 - 3.50	£1.00 - 1.50	0 to 2.00	0 to -57%
Photocopies - A4 (per copy)	£0.10	£0.10	£0.00	0.0%
Photocopies - A3 (per copy)	£0.20	£0.20	£0.00	0.0%
Colour photocopies (per copy)	£1.10 - 1.50	£0.30 - 0.60	-0.80 to -0.90	-60% to -72%
Research charges for enquiries by phone,email or fax - per hour	£16.00	£16.00	£0.00	0.0%
Internet use - visitors -per 15 minutes - maximum 2 hours	£0.50	£0.50	£0.00	0.0%
Meeting room hire - community use - per hour	£7.00 - 10.00	£7.00-10.00	£0.00	0.0
Meeting room hire - commercial and private hire - per hour	£9.00 -12.00	£9.00-12.00	£0.00	0.0
Adverts on multiscreen - per week - community and council depts	£5.00 -15.00	£5.00 - 15.00	£0.00	0.0%
Adverts on multiscreen - per week - commercial	£10.00 - 30.00	£10.00 - 30.00	£0.00	0.0%

Other charges are applicable, however the above represent the significant income generators.

## Business Transformation - Proposed Fees and Charges 2010/11

	Actual 2009/10 £	Proposed 2010/11 £	Increase £	Increase %
<b>Nursery (fees &amp; charges exclusive of VAT)</b>				
Full Week	£187.25	£191.00	£3.75	2.0%
Full Week (SBC Employees)	£184.75	£188.45	£3.70	2.0%
All Day Session	£38.20	£38.95	£0.75	2.0%
Morning Session	£19.65	£20.05	£0.40	2.0%
Afternoon Session	£18.85	£19.25	£0.40	2.1%
Wrap Around Lunch	£6.60	£6.75	£0.15	2.3%
Wrap Around Tea	£5.10	£5.20	£0.10	2.0%
Wrap Around Without Food	£4.45	£4.55	£0.10	2.2%
<b>Waiting list administration fee</b>	£25.00	£25.50	£0.50	2.0%
Non returnable fee to reserve place plus induction visits				